

**OFFICE OF THE UNIVERSITY ENGINEER
WORKS DEPARTMENT**

PATNA UNIVERSITY, PATNA- 800 005

Phone No.: 0612-2678840, Email: puer@patnauniversity.ac.in

Website: www.patnauniversity.ac.in

EMERGENT NOTICE INVITING QUOTATION

ENIQ No.:30/2019-20

Date: 18/11/2019

Designation of officer inviting quotation	University Engineer, Patna University, Patna			
Last date of issue/download of Quotation document with Time and place	Office of The University Engineer Patna University, Patna upto 5:00 pm on 28/11/2019			
Place, Time & Date of receiving of Quotation	Office of the University Engineer, Patna University, Patna up to 3:00 pm on 29/11/2019			
Place, Time & Date of opening Tender	Patna University, Patna at 3:30 pm on 29/11/2019			
Sr. No.	Name of work	Cost of quotation paper	EMD	Time of Completion
1	Installation of IP Based Camera at Patna University Headquarter, Patna University, Patna	750/- (Including MSME/NSIC registered agency)	13,000/- except MSME/NSIC registered agency	Seven Days

TERMS & CONDITIONS:

1. Quotation document should be placed in a properly sealed envelope addressed to “**The University Engineer, Patna University, Patna - 800 005**” with heading **ENIQ No.: 30/2019-20 dated 18/11/2019 for Installation of IP Based Camera at Patna University Headquarter, Patna University, Patna.**
2. Cost of quotation paper ₹ 750/- (Nun refundable) to be deposited through D.D in favor of “University Engineer, Patna University, Patna”.
3. Earnest money is to be deposited in the shape of D.D./ Banker’s cheque in favour of “University Engineer, Patna University, Patna” except MSME/NSIC registered agency(registration certification attached with Bid Document) .
4. Required submitted with quotation:
 - (i) GST
 - (ii) Manufactures/ Authorized Dealership Certificate from manufacturing company/Registration of Firm/Agency
 - (iii) Catalog/Broacher of the product.
 - (iv) The agency should have experience of similar type of work at any Govtt organization or Universities.
5. Earnest money is to be deposited in the shape of D.D./ Banker’s cheque in favour of The University Engineer Patna University, Patna (except MSME/NSIC registered agency) which is refunded after completion of work.
6. Payment – 100% against completion of work.
7. The quotation document can also be downloaded from the website www.patnauniversity.ac.in from intending quotationer and will be submitted with cost of document in the form of Demand Draft in favor of University Engineer. Quotation submitted without cost of quotation document in the form of demand draft will be summarily rejected and the last date for downloading the quotation document from the website is one day prior to the last day of receipt of quotation. Accordingly, the draft towards the tender fee shall be dated one day prior to the last date of receipt of quotation.
8. The Bidder should inspect the site before filling in and submitting the quotation to get fully acquainted with the scope of work as no claim whatsoever will be entertained for any alleged ignorance thereof. Quotations must be submitted in original and without making any additions, alternations, and as per details given in other clauses given hereunder. The requisite details shall be filled in by the Bidder in the quotation Document wherever required.

9. The sealed quotation should also be sent through self/courier/Registered/Speed Post. Conditional quotation or quotations received after the due time and date shall not be entertained in any circumstances. University Authority would not be responsible for any delay or loss of the quotation document, The quotations will be opened in the office of the undersigned in presence of any intending supplier or his/her authorized representative who may wish to be present at the designated time and place. If the fixed date turns out to be the holiday, the date of opening will be the next day.
10. At the time of opening of tender only participant quotationer or his single authorized representative with authority letter will be allowed to present.
11. All disputes, what so ever shall be referred to the sole arbitration of The University Engineer Patna University, Patna and his decision shall be final and binding on the agency.
12. All the matters subject to the jurisdiction of Patna High Court.
13. Bidders should submit details in the format given at Annexure-1 and should quote the rates in the format given at Annexure-2. Incomplete bids will summarily be rejected. All corrections and alterations in the entries of quotation document will be signed in full by the Bidder with date. No erasing or over- writings are permissible.
14. The undersigned reserve the right to accept or reject any or all the quotation without assigning any reasons.

Sd/-
University Engineer
Patna University, Patna

Memo No.: 312/UE

Date: 20/11 /2019

Copy to:

1. Pro Vice-Chancellor, Patna University, Patna, 2. Financial Advisor, Patna University, Patna 4. Registrar, Patna University, Patna, 5. Finance Officer, Patna University, Patna, 6. Budget and Accounts Officer, Patna University, Patna, 7. Librarian, Patna University Library, 8. Dr. K.P. Singh, Incharge, Patna University Computer Centre for upload quotation document in Patna University website(www.patnauniversity.ac.in). The approval of same has been taken on concern file. 9. All Assistant Engineer and Engineer Assistant, Patna University, Patna, 10. Mr. Manoj Kumar Mahto and Sri Satyendra Kumar all of Works Department, Patna University, Patna, 11. Notice Board of Works Department and Patna University Library for display.

Sd/-
University Engineer
Patna University, Patna

भ्रष्टाचारी के दबाव में मत रहें, निगरानी विभाग से मिलकर कहें

(Please sign on each

BID DOCUMENT**Installation of IP Based Camera at Patna University Headquarter, Patna University, Patna**

Cost of quotation document		
DD No.	Date	Amount
		₹ 750/-
EMD		
DD No.	Date	Amount
		₹ 13,000/-
Registration no. (If registered with MSME/NSIC):		

Bid should indicate following information along with the self-attested photocopies of supporting documents:

1. THE FIRM
 - a) Name as per GST registered) _____
 - b) Registration No of firm _____
 - c) Address of office at Patna _____
 - d) Contact Person's
 - i) Name & Design. _____
 - ii) Address _____
 - iii) Tel No. Landline _____ Mobile _____
 - iv) Email ID _____
2. Authorization Letter Details: Authorized company _____ Date: _____
3. Type of Firm : Proprietorship/ Private Ltd./Public Ltd./ Cooperative/ NGO/PSU (Please tick and enclose copy of Memorandum/ Articles of Association/ Certificate of Incorporation) As per GST Registration
_____ enclosed. (Pl. specify)
4. PAN : _____ enclosed. (Pl. specify)
5. GST : _____ enclosed. (Pl. specify)
6. 3 years return file: FY 2018-19- Gross Value _____ Tax Deducted _____
FY 2017-18 Gross Value _____ Tax Deducted _____
FY 2016-17 Gross Value _____ Tax Deducted _____
7. Experience certificate of similar work: Value: ₹ _____ completion of year: _____.
Name of Govt. Org./University: _____

Signatures of authorized person

Name _____

Designation _____

(Please sign on each

PRICE BID**Installation of IP Based Camera at Patna University Headquarter, Patna University, Patna**

SL No	Description of Work	Quantity	Each	Rate (inclusive all Tax)	Amount
1	Supply, fitting and installation of Dome IP Camera 3 MP(Night Vision), HD Image, sensor 1/3", 6 mm Lens, Horizontal Resolution 1080P, Electronics Day and Night, Power supply 12 V DC, EPIP66 VIDEO COMPRESION-h.264 IR, 20M or higher, Frame rate 25 fps (1920x1080), audio interface Make Model Warranty	06	Each		
2	Supply, fitting and installation of Bullet IP Camera 3 MP(Night Vision), HD Image, sensor 1/3", 6 mm Lens, Horizontal Resolution 1080P, Electronics Day and Night, Power supply 12 V DC, EPIP66 VIDEO COMPRESION-h.264 IR, 20M or higher, Frame rate 25 fps (1920x1080), audio interface Make:- Model:- Warranty:-	02	Each		
3	Supply, fitting and installation of PTZ , 2MP IP Camera powerful 25X optical zoom, IR distance 100 mtr, CMOS Sensor, IP66, dual power AC24v/3A Make:- Model:- Warranty:-	04	Each		
4	Supplying fitting of 24 Port POE Gigabite switch for IP based camera. IP with four SFP slots, 24 RJ-45 connector with installation Make:- Model:- Warranty:-	02	Each		
5	Installation Charge	12	Each		
				Total ₹	

Date:

Signatures of authorized person

Name_____

Seal

(Please sign on each

Special Terms & Conditions :

1	Supply and installation to be completed with in 7 days from the date of supply order.
2	Taxes inclusive as applicable according to the government of India prevailing rates.
3	Billing will be done according to supply and installation quantity counts.
4	Rates are valid for 90 days from the date of submission of quotation.
5	Extra supply will be charged as per approved prevailing rates.
6	In the event of delay in supply after the stipulated period supplier shall pay as penalty upto $\frac{1}{4}$ period of supply @2.50% and delay upto $\frac{1}{2}$ of supply period @5%, delay upto $\frac{3}{4}$ period of supply @7.5% and delay upto more than $\frac{3}{4}$ period @ 10% maximum or $\frac{1}{3}$ % per day.

Place.....

Signatures of authorize

Date.....

Name _____

Seal:

(Please sign on each