पटना विद्याविधालय

पत्रांक - AC / PF / 344

दिनांक - 09.03.2021

शेखा में,

1. सभी संकायाध्यक्ष, पटना विद्याविधालय
2. सभी विभागाध्यक्ष, पटना विद्याविधालय
3. सभी प्रधानाध्यक्ष, पटना विद्याविधालय।
4. सभी संस्थानों के निदेशक, पटना विद्याविधालय
5. सभी छात्रावासों के अधीक्षक, पटना विद्याविधालय।
6. सभी समवेत इकाइयों के निदेश संस्थापक, पटना विद्याविधालय।

विषय- दिनांक 01.09.2005 को एवं उसके बाद नियुक्त होने वाले कर्मियों पर अन्तर्गत पेंशन योजना के
अंतर्गत PRAN registration हेतु CSRF Form भरने के समय में।

महोदय / महोदया,

उपर्युक्त विषय के समय में निदेशानुसार सुनिश्चित करना है कि पटना विद्याविधालय में दिनांक 01.09.2005
d के एवं उसके बाद नियुक्त होने वाले कर्मियों (शिक्षक, शिक्षकेंद्र एवं पदाधिकारियों) पर अन्तर्गत पेंशन
योजना के अंतर्गत Permanent Retirement Account Number (PRAN) registration / generate किया
जाता है।

अतः आपसे अनुरोध है कि आप अपने अधिनियम उन सभी कर्मियों का Subscriber Registration Form
विधिवत भरवाकर यथाश्री अध्यालकारी कार्यालय में जमा कराना सुनिश्चित करें ताकि खाता बुलाकर अंतर्गत
जमा किया जा सके। खाता समस्या नहीं हुतावाने की स्थिति में होने वाले कृपसागर के निम्नेवर से खुद होगे।

Subscriber Registration Form आप (वेबसाइट) www. https://www.npscra.nsdl.co.in/state-
forms.php से एवं पटना विद्याविधालय के वेबसाइट www.patnauniversity.ac.in से भी डाउनलोड कर सकते हैं।

आवेदक से आयोजन है कि - (1) Subscriber Registration Form में दिए गए निर्देशों के अनुसार पौर्ण
Black Pen (ink) से BLOCK LETTER से विधिवत भरकर निर्दिष्ट स्थान पर फोटो साड़कर, नियुक्ति प्रमाण पत्र,
योजनान प्रतिदेश, पैक पासबुक, Identity proof, Address proof (सभी अधिवार्य प्रमाण पत्र की द्वल-अभिप्रमाणित
छायाप्रति) के साथ पौर्ण पर हस्ताक्षर कर अपने निवेंद्य पदाधिकारी के माध्यम से अध्यालकारी कार्यालय में जमा
करना सुनिश्चित करें।

(2) पटना विद्याविधालय में कार्यालय के कर्मी जिनका पूर्व से PRAN है वे (वेबसाइट)
www.npscra.nsdl.co.in से ISS-1 Form डाउनलोड कर, विधिवत भरकर अपने निवेंद्य पदाधिकारी के माध्यम से
अध्यालकारी कार्यालय में जमा करना सुनिश्चित करें।

इसे अति आवश्यक समझा जाये।

विद्यालयसमिति

(सीता) चुनावखित

पटना विद्याविधालय
NATIONAL PENSION SYSTEM (NPS) – SUBSCRIBER REGISTRATION FORM

Central Recordkeeping Agency (CRA) - NSDL e-Governance Infrastructure Limited

To,
National Pension System Trust.

Dear Sir/Madam,

I hereby request that an NPS account be opened in my name as per the particulars given below:

* indicates mandatory fields. Please fill the form in English and BLOCK letters with black ink pen. (Refer general guidelines at instructions page)

KYC Number, Retirement Adviser Code and Spouse Name fields are not applicable for Government & NPS Lite Subscribers

1. PERSONAL DETAILS: (Please refer to Sr. No.1 of the instructions)

Name of Applicant in full Shri Smt. Kumari

First Name* Middle Name Last Name Subscriber’s Maiden Name (if any)

Father’s Name* (Refer Sr. No. 1 of instructions)

Mother’s Name* (Refer Sr. No. 1 of instructions)

Father’s name will be printed on PRAN card. In case, mother’s name to be printed instead of father’s name [ Please tick (✓) ]

Date of Birth* (Date of Birth should be supported by relevant documentary proof)

City of Birth*

Country of Birth*

Gender* [ Please tick (✓) ] Male Female Others

Marital Status* Married Unmarried Others

Spouse Name* (Refer Sr. No. 1 of instructions)

Residential Status* Indian

2. PROOF OF IDENTITY (PoI)* (Any one of the documents need to be provided along with the identification number)

Passport Passport Expiry Date

Voter ID Card

Driving License Driving License Expiry Date

NREGA JOB Card

Others

Name of the ID

UID (Aadhaar) (UIDI [ Aadhaar] number not required.)

As per the amendments made under Prevention of Money-Laundering (Maintenance of Records) Second Amendment Rules, 2019, PAN or Form 60 is mandatory under NPS. If you do not have PAN at present, please ensure that these details are provided within six months of submission of this Subscriber Registration Form.

3. PROOF OF ADDRESS (PoA)* [ Please tick (✓), as applicable ]

Correspondence Address Permanent Address

Address Type* Residential/Business Residential Business Registered Office Unspecified

Flat/Room/Door/Block no. Landmark

Premises/Building/Village

Road/Street/Lane

Area/Locality/Taluk

City/Town/District

State/U.T.

Registered Lease/Sale agreement of residence Municipal Tax Bill

Registered Lease/Sale agreement of residence Municipal Tax Bill

4.1 CORRESPONDENCE ADDRESS DETAILS*

Address Type* Residential/Business Residential Business Registered Office Unspecified

Flat/Room/Door/Block no. Landmark

Premises/Building/Village

Road/Street/Lane

Area/Locality/Taluk

City/Town/District

State/U.T.

4.2 PERMANENT ADDRESS DETAILS* [ Please tick (✓) in the box in case the address is same as above.]

Address Type* Residential/Business Residential Business Registered Office Unspecified

Flat/Room/Door/Block no. Landmark

Premises/Building/Village

Road/Street/Lane

Area/Locality/Taluk

City/Town/District

State/U.T.

PIN Code

#Not more than 2 months old.

Please refer Sr. No. 2 of the instructions.

As per the amendments made under Prevention of Money-Laundering (Maintenance of Records) Second Amendment Rules, 2019, PAN or Form 60 is mandatory under NPS. If you do not have PAN at present, please ensure that these details are provided within six months of submission of this Subscriber Registration Form.

#Latest Piped Gas/Water/Electricity/Telephone[Landline or postpaid mobile] Bill

#Latest Piped Gas/Water/Electricity/Telephone[Landline or postpaid mobile] Bill

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Name of Applicant in full Shri Smt. Kumari

First Name* Middle Name Last Name Subscriber’s Maiden Name (if any)

Father’s Name* (Refer Sr. No. 1 of instructions)

Mother’s Name* (Refer Sr. No. 1 of instructions)

Father’s name will be printed on PRAN card. In case, mother’s name to be printed instead of father’s name [ Please tick (✓) ]

Date of Birth* (Date of Birth should be supported by relevant documentary proof)

City of Birth*

Country of Birth*

Gender* [ Please tick (✓) ] Male Female Others

Marital Status* Married Unmarried Others

Spouse Name* (Refer Sr. No. 1 of instructions)

Residential Status* Indian

2. PROOF OF IDENTITY (PoI)* (Any one of the documents need to be provided along with the identification number)

Passport Passport Expiry Date

Voter ID Card

Driving License Driving License Expiry Date

NREGA JOB Card

Others

Name of the ID

UID (Aadhaar) (UIDI [ Aadhaar] number not required.)

As per the amendments made under Prevention of Money-Laundering (Maintenance of Records) Second Amendment Rules, 2019, PAN or Form 60 is mandatory under NPS. If you do not have PAN at present, please ensure that these details are provided within six months of submission of this Subscriber Registration Form.

3. PROOF OF ADDRESS (PoA)* [ Please tick (✓), as applicable ]

Correspondence Address Permanent Address

Address Type* Residential/Business Residential Business Registered Office Unspecified

Flat/Room/Door/Block no. Landmark

Premises/Building/Village

Road/Street/Lane

Area/Locality/Taluk

City/Town/District

State/U.T.

Registered Lease/Sale agreement of residence Municipal Tax Bill

Registered Lease/Sale agreement of residence Municipal Tax Bill

4.1 CORRESPONDENCE ADDRESS DETAILS*

Address Type* Residential/Business Residential Business Registered Office Unspecified

Flat/Room/Door/Block no. Landmark

Premises/Building/Village

Road/Street/Lane

Area/Locality/Taluk

City/Town/District

State/U.T.

4.2 PERMANENT ADDRESS DETAILS* [ Please tick (✓) in the box in case the address is same as above.]

Address Type* Residential/Business Residential Business Registered Office Unspecified

Flat/Room/Door/Block no. Landmark

Premises/Building/Village

Road/Street/Lane

Area/Locality/Taluk

City/Town/District

State/U.T.
5. CONTACT DETAILS

Tel. (Off) (with STD code) + 
Tel. (Res): (with STD code) + 
Mobile* (Mandatory) + 9 1 
Email ID 

(Mobile Number is required for communication and to get SMS alerts)

6. OTHER DETAILS (Please refer to Sr. no. 3 of the instructions)

- Occupation Details* [please tick(✓)]
  - Private Sector
  - Public Sector
  - Government Sector
  - Professional
  - Self Employed
  - Homemaker
  - Student
  - Others (Please Specify)

- Income Range (per annum)
  - Upto 1 lac
  - 1 lac to 5 lac
  - 5 lac to 10 lac
  - 10 lac to 25 lac
  - 25 lac and above

- Educational Qualifications
  - Below SSC
  - SSC
  - HSC
  - Graduate
  - Masters
  - Professionals (CA, CS, CMA, etc.)

- Please Tick If Applicable
  - Politically exposed person
  - Related to Politically exposed Person

7. SUBSCRIBER BANK DETAILS*

(All the bank details are mandatory except MICR Code.)

- Account Type [please tick(✓)]
  - Savings A/c
  - Current A/c

- Bank A/c Number

- Bank Name

- Branch Name

- Branch Address

- Bank MICR Code

- IFSC Code

8. SUBSCRIBERS NOMINATION DETAILS*

(Nomination details are mandatory. Please refer to Sr. No. 5 of the instructions)

- Name of the Nominee
  - (You can nominate up to a maximum of 3 nominees and if you desire so please fill in Annexure III (Additional Nomination Form) provided separately)

- Relationship with the Nominee

- Date of Birth (In case of Minor)

- Nominee’s Guardian Details (in case of a minor)

9. NPS OPTION DETAILS

(Please tick (✓) as applicable)

- I would like to subscribe for Tier II Account also
  - YES
  - NO
  - If Yes, please submit details in Annexure I.

- I would like my PRAN to be printed in Hindi
  - YES
  - NO
  - If Yes, please submit details on Annexure II

10. PENSION FUND (PF) SELECTION AND INVESTMENT OPTION*

(Please refer to Sr no. 6 of the instructions)

(i) PENSION FUND SELECTION (Tier I):

1. Government Sector: The following Pension Funds (PFs) will act jointly as default PFs, if choice is not exercised by the government employee/subscriber (a) LIC Pension Fund Limited (b) SBI Pension Funds Pvt. Limited (c) UTI Retirement Solutions Ltd. In case of Central Autonomous Bodies (CAB)/State Government (SG)/State Autonomous Bodies (SAB) employees, selection made under this section will be ignored, if choice to employees is not notified by the respective State Govt/Ministry.

2. All Citizen Model: Subscribers under All Citizen model have the option to choose the available PFs as per their choice in the table below.

3. Corporate Model: Subscribers shall have the option to choose the available PFs as per the below table in consultation with their respective Employer.

4. NPS Lite: NPS Lite is a group choice model where subscriber has a choice of PF and investment option as available with Aggregator.

<table>
<thead>
<tr>
<th>Name of the Pension Fund</th>
<th>Please Tick (✓)</th>
<th>Default Choice of Pension Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIC Pension Fund Limited</td>
<td></td>
<td>Available in Government sector, if employee/subscriber does not exercise choice of PF</td>
</tr>
<tr>
<td>SBI Pension Funds Private Limited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>UTI Retirement Solutions Limited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICICI Prudential Pension Funds Management Company Limited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kotak Mahindra Pension Fund Limited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HDFC Pension Management Company Limited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aditya Birla Sun Life Pension Management Limited</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Selection of 01 Pension Fund is mandatory for All Citizen subscriber

(ii) INVESTMENT OPTION

(Please Tick (✓) in the box given below showing your investment option).

<table>
<thead>
<tr>
<th>Active Choice</th>
<th>Auto Choice</th>
</tr>
</thead>
</table>

Please note:
1. In case you select Active Choice fill up section (iii) below and if you select Auto Choice fill up section (iv) below.
2. In case you do not indicate any investment option, your funds will be invested in Auto Choice (LC 50).
3. In case you have opted for Auto Choice and fill up section (ii) below relating to Asset Allocation, the Asset Allocation instructions will be ignored and investment will be made as per Auto Choice (LC 50).
(iii) ACTIVE CHOICE – ASSET ALLOCATION (to be filled up only in case you have selected ‘Active Choice’ the investment option)

<table>
<thead>
<tr>
<th>Asset Class</th>
<th>E (Cannot exceed 75%)</th>
<th>C (Max up to 100%)</th>
<th>G (Max up to 100%)</th>
<th>A (Cannot exceed 5%)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Specify %</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100%</td>
</tr>
</tbody>
</table>

Choices in Govt sector

- Not available
- Available

In case of Government employee/subscriber the Active choice of Asset Allocation is restricted to Asset Class ‘G’ only.

Please note:
1. Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
2. From 51 years and above, maximum permitted Equity Investment will be as per the equity allocation matrix provided in Annexure A. The tapering off of equity allocation will be carried out as per the matrix on date of birth.
3. The total allocation across E, C, G and A asset classes must be equal to 100%. In case, the allocation is left blank and/or does not equal 100%, the application shall be rejected.

(iv) AUTO CHOICE OPTION (to be filled up only in case you have selected the ‘Auto Choice’ investment option). In case, you do not indicate a choice of LC, your funds will be invested as per LC 50.

<table>
<thead>
<tr>
<th>Life Cycle (LC) Funds</th>
<th>Please Tick (**) Only One</th>
<th>Choices in Govt sector</th>
</tr>
</thead>
<tbody>
<tr>
<td>LC 75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LC 50</td>
<td></td>
<td>Available</td>
</tr>
<tr>
<td>LC 25</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:
1. LC 75 - It is the Life cycle fund where the Cap to Equity investments is 75% of the total asset allocation.
2. LC 50 - It is the Life cycle fund where the Cap to Equity investments is 50% of the total asset allocation.
3. LC 25 - It is the Life cycle fund where the Cap to Equity investments is 25% of the total asset allocation.
4. Govt. employee can exercise Auto Choice of Asset Allocation for LC 25 & LC 50 only.

11. DECLARATION ON FATCA* (Foreign Account Tax Compliance Act) COMPLIANCE (Please refer to Sr no. 7 of the instructions):

Section I*

US Person*  Yes [ ]  No [ ]

Section II*

For the purposes of taxation, I am a resident in the following countries and my Tax Identification Number (TIN)/functional equivalent in each country is set out below or I have indicated that a TIN/functional equivalent is unavailable (kindly fill details of all countries of tax residence if more than one):

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Country (1)</th>
<th>Country (2)</th>
<th>Country (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country/countries of tax residency</td>
<td>Address in the jurisdiction for Tax Residence</td>
<td>Address Line 1</td>
<td>City/Town/Village</td>
</tr>
<tr>
<td>Tax Identification Number (TIN)/Functional equivalent Number</td>
<td>TIN/ Functional equivalent Number Issuing Country</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Validity of documentary evidence provided (Wherever applicable)</td>
<td>do I mm / yyyy</td>
<td>do I mm / yyyy</td>
<td>do I mm / yyyy</td>
</tr>
</tbody>
</table>

*I certify that:

a) It shall be my responsibility to educate myself and to comply at all times with all relevant laws relating to reporting under section 285BA of the Act read with the Rules 114F to 114H of the Income tax Rules, 1962 thereunder and the information provided in the Form is in accordance with the aforesaid rules,

b) the information provided by me in the Form, its supporting Annexures as well as in the documentary evidence are, to the best of my knowledge and belief, true, correct and complete and that I have not withheld any material information that may affect the assessment/categorization of the account as a Reportable account or otherwise.

c) I permit/authorise the NPS Trust to collect, store, communicate and process information relating to the Account and all transactions therein, by the NPS Trust and any of NPS intermediaries wherever situated including sharing, transfer and disclosure between them and to the authorities in and/or outside India of any confidential information for compliance with any law or regulation whether domestic or foreign.

d) I undertake the responsibility to declare and disclose within 30 days from the date of change, any changes that may take place in the information provided in the Form, its supporting Annexures as well as in the documentary evidence provided by me or if any certification becomes incorrect and to provide fresh self-certification along with documentary evidence,

e) I also agree that in case of my failure to disclose any material fact known to me, now or in future, the NPS Trust may report to any regulator and/or any authority designated by the Government of India (GOI) /RBI/IRDA/PFRDA for the purpose or take any other action as may be deemed appropriate by the NPS Trust if the deficiency is not remedied by me within the stipulated period.

f) I hereby accept and acknowledge that the NPS Trust shall have the right and authority to carry out investigations from the information available in public domain for confirming the information provided by me to the NPS Trust

g) I also agree to furnish such information and/or documents as the NPS Trust may require from time to time on account of any change in law either in India or abroad in the subject matter herein.

h) I shall indemnify NPS Trust for any loss that may arise to the NPS Trust on account of providing incorrect or incomplete information.

Date: __________/________/______  Place: ________________________________

Signature/Thumb Impression* of Subscriber in black ink

(* LTI in case of male and RTI in case of females)
Declaration & Authorization by all subscribers

I have read and understood the terms and conditions of the National Pension System and hereby agree to the same along with the PFRDA Act, regulations framed thereunder and declare that the information and documents furnished by me are true and correct, to the best of my knowledge and belief. I undertake to inform immediately the Central Record Keeping Agency/National Pension System Trust, of any change in the above information furnished by me. I do not hold any pre-existing account under NPS. I understand that I shall be fully liable for submission of any false or incorrect information or documents.

I further agree to be bound by the terms and conditions of provision of services by CRA, from time to time and any amendment thereof as approved by PFRDA, whether complete or partial without any new declaration being furnished by me. I shall be bound by the terms and conditions for the usage of I-PIN (to access CRA website and view details) & T-PIN.

Declaration under the Prevention of Money Laundering Act, 2002

I hereby declare that the contribution paid by me/on my behalf has been derived from legally declared and assessed sources of income. I understand that NPS Trust has the right to peruse my financial profile or share the information, with other government authorities. I further agree that NPS Trust has the right to close my PRAN in case I am found violating the provisions of any law relating to prevention of money laundering.

Date

Place:

Signature/Thumb Impression* of Subscriber in black ink

(* LTI in case of male and RTI in case of females)

13. DECLARATION BY EMPLOYER

Applicable to Government Subscribers only

(Subscribers Employment Details to be filled and attested by the Deptt. (All Details are Mandatory))

Date of Joining

Employee Code/ID (if applicable)

PPAN (if applicable)

Group of Employee (tick as applicable) Group A Group B Group C Group D

Office

Department

Ministry

DDO Registration Number

DTO/PAO/CDDO/DTA/PrAO Registration Number

Basic Pay

Pay Scale

It is certified that the details provided in this subscriber registration form by employed with us, including the address and employment details provided above are as per the service record of the employee maintained by us. Also, it is further certified that he/she has read the entries/entries have been read over to him/her by us and got confirmed by him/her.

Date

Place

Signature of the Authorised person

Rubber Stamp of the DDO

Signature of the Authorised person

Rubber Stamp of the DTO/PAO/CDDO/DTA/PrAO

Designation of the Authorised Person

Name of the DDO

Deptt/Ministry

Designation of the Authorised Person

Name of DTO/PAO/CDDO/DTA/PrAO

Date

14. DECLARATION BY EMPLOYER/ CORPORATE

Applicable to Corporate Subscribers only

(Subscribers Employment Details to be filled and attested by Corporate (All Details are Mandatory))

Date of Joining

Employee Code/ID

Corporate Regd. Number (CHO No.) Allotted by CRA

CBO No. allotted by CRA

Certified that the details provided in this subscriber registration form by employed with us, including the employment details provided above are as per the service record of the employee maintained by us. Also, it is further certified that he / she has read the entries / entries have been read over to him / her by us and got confirmed by him / her.

Date

Place

Signature of the Authorised person

Rubber Stamp of the Corporate

Designation of the Authorised Person

Date
### 15. DECLARATION BY THE AGGREGATOR

**Authorisation by Aggregator’s office (NL - AO)**

Certified that the subscriber is registered with the aggregator and he/she has opted to join NPS. I hereby declare that the subscriber is eligible to join NPS and the above declaration has been signed/thumb impressed before me by ..................................................after (s)he has read the entries/entries have been read over to her/him by me.

<table>
<thead>
<tr>
<th>Signature of the Authorised person (In the box above)</th>
<th>Rubber Stamp of the Aggregator (In the box above)</th>
</tr>
</thead>
</table>

Name of the Aggregator

NPS Lite Account Office (NL-AO) Registration Number

NPS Lite - Collection Centre (NL - CC) Registration Number

Membership No. allotted by Aggregator (if any)

Place

Date

### 16. TO BE FILLED BY POP-SP

Receipt No. (17 digits)

POP-SP Registration Number

Document accepted for date of Birth Proof: 

Copy of PAN card submitted YES NO KYC Compliance YES NO

Documents Received:

- (Originals Verified)
- Self Certified
- (Attested)
- True Copies

Identity Verification: Done

**Existing Customer:**

I/we hereby certify/confirm that Shri/Smt/Kum ............................ is an existing KYC verified customer. The above applicant is having an operative Bank/Demat/Folio/................account (specify nature of the account) having account number/client ID...........................maintained at..............branch/office. The KYC documents available with us for this customer/client matches the requirement for opening NPS account and are in compliance with PMLA Rules. I / We further confirm that the Savings Bank a/c of Sh/Smt/Kum ................. is not a ‘Basic Savings Bank Deposit Account (applicable in case of Bank PoP)

To be filled by POP-SP

<table>
<thead>
<tr>
<th>Name:</th>
<th>Designation:</th>
<th>Place:</th>
</tr>
</thead>
</table>

POP-SP Seal

Signature of Authorized Signatory

Date

[To be filled by CRA - Facilitation Centre (CRA-FC)]

Received by

CRA-FC Registration Number

Received at

Date

Acknowledgement Number (by CRA-FC)

PRAN Allotted

Name of the Subscriber:

Contribution Amount Remitted: ₹

Date of Receipt of Application and Contribution Amount:

Stamp and Signature of the Employer/PoP:
INSTRUCTIONS FOR FILLING THE SUBSCRIBER REGISTRATION FORM

General Guidelines

(a) Please fill the form in legible handwriting so as to avoid errors in your application processing. Please do not overwrite. Corrections should be made by cancelling and re-writing and such corrections should be countersigned by the applicant. Each box, wherever provided, should contain only one character (alphabet / number / punctuation mark) leaving a blank box after each word.

(b) In case, you mention the KYC number submission of proof for the same is necessary.

(c) Applications incomplete in any respect and/or not accompanied by required documents are liable to be rejected. The application is liable to be rejected if mandatory fields are left blank or the application form is printed back to back.

(d) The subscriber should not sign across the photograph. The photograph should not be stapled or clipped to the form. If there is any mark on the photograph such that it hides the signature of the subscriber, the application shall not be accepted.

(e) Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification by the nodal office.

(f) Name and Address of the applicant mentioned on the form, should match with the documentary proof submitted.

(g) The subscriber’s thumb impression should be verified by the designated officer of POP-SP / Nodal Office.

S.No Item No. Item Details Instructions

1 1 Personal Details
   i. This form is applicable only for Resident Indians. There is a separate Form for Non Resident Indians & Overseas Citizen of India. 
   ii. Currently, Foreign Nationals / Other Country Individuals (OCI) and Persons of Indian Origin (PIO) are not allowed to open PRAN. 
   iii. The applicant shall mention father’s name and mother’s name and shall select the option to be printed on PRAN Card. 

2 1 Spouse’s Name
   i. If married, spouse name is mandatory.

3 1 Father’s Name
   i. Father’s name is mandatory.
   ii. If Father’s name has more than 30 digits, you may fill Annexure II for the same.

4 1 Mother’s Name
   i. Mother’s name is mandatory
   ii. If Mother’s name has more than 30 digits, you may fill Annexure II for the same.

5 1 Date of Birth
   Please ensure that the date of birth matches as indicated in the document provided in the support.

Identity, Correspondence & Permanent address details

6 2, 3 & 4 Identification Details

7 1 Passport issued by Government of India
   1 Passport issued by Government of India

8 1 Ration card with photograph
   2 Ration card with photograph and residential address

9 1 Bank Pass book or certificate with Photograph
   3 Bank Pass book or certificate with photograph and residential address

10 1 Certificate of the POP for an existing customer
   4 Certificate of the POP for an existing customer

11 1 Voters Identity card with photograph and residential address
   5 Voters Identity card with photograph and residential address

12 1 Valid Driving license with photograph
   6 Valid Driving license with photograph and residential address

13 1 Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly
   7 Letter from any recognized public authority at the level of Chief Minister or Governor of any State, or Gazetted officer like District Magistrate, Divisional commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.

Identity, Correspondence & Permanent address details

14 1 PAN Card issued by Income tax department
   8 Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly

15 1 Aadhar Card / letter issued by Unique Identification Authority of India
   9 Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address

16 1 Job cards issued by NREGA duly signed by an officer of the State Government
   10 Job cards issued by NREGA duly signed by an officer of the State Government

17 1 Identity card issued by Central/State government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled commercial banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICSI, ICSI, Bar Council etc.
   11 The identity card/document with address or letter of allotment of accommodation is issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. Pension or Family Pension Payment Orders issued by Govt. Departments or PSU containing address.

18 1 Photo. Identity Card issued by Defence, Paramilitary and Police department’s
   12 Latest Electricity/water/piped gas bill in the name of the Subscriber / Claimant and showing the address (less than 2 months old)

19 1 Ex-Service Man Card issued by Ministry of Defence to their employees
   13 Latest Telephone bill (landline & postpaid mobile) in the name of the Subscriber / Claimant and showing the address (less than 2 months old)

20 1 Photo Credit card.
   14 Latest Property/house Tax receipt (not more than one year old)

21 1 Ration card with photograph and residential address
   15 Existing valid registered lease agreement of the house on stamp paper (in case of rented/leased accommodation)

Note:
(i) If the address on the document submitted for identity proof by the prospective customer is same as that declared by him/her in the account opening form, the document may be accepted as a valid proof of both identity and address.
(ii) If the address indicated on the document submitted for identity proof differs from the current address mentioned in the account opening form, a separate proof of address should be obtained. All future communications will be sent to this correspondence address. If correspondence address and Permanent address are different, then proof for both should be submitted.
(iii) All the documents may be submitted within a period of 30 days from the date of submission of PRAN. (Only for Government Subscribers)

Politically Exposed Person

22 6 Politically Exposed Persons (PEPs) are individuals who are or have been entrusted with prominent public functions in a foreign country, for example heads of state or of the government, senior politicians, senior government, judicial or military officials, senior executives of state-owned corporations, important political party officials.

3 6 Politically Exposed Person

4 7 Subscribers Bank Details

For Tier I & Tier II account, bank details are mandatory and it should be supported by a documentary proof. Please attach a cancelled cheque containing Subscriber Name, Bank Name, Bank Account Number and IFS Code. If cheque is not available or cheque is not preprinted with Subscriber name, a copy of bank passbook or bank statement or bank certificate or letter from Bank mentioning Subscriber Name, Bank Name, Bank Account No. and IFS Code should be submitted.

5 8 Subscribers Nomination Details

Nomination details are mandatory. In case of more than one nominee, percentage share value for all the nominees must be integer. Decimals/ fractional values will not be accepted in the nomination(s). Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.

6 10 Pension Fund (PF) Selection and Investment Option

Government employee/subscribers can exercise choice of Pension Funds and allocate their investments either in Asset Class ‘G’ under 'Active Choice and in Life Cycle Funds - LC 50 or LC 25 under ‘Auto Choice’. In case a Government employee/subscribers does not exercises the choices of Pension Fund, their contributions will be allocated among 03 Pension Funds namely (i) LIC Pension Fund Limited (ii) SBI Pension Funds Pvt. Limited (iii) UTI Retirement Solutions Ltd.

7 11 Declaration by subscriber on FATCA Compliance

Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India

• Jurisdiction(s) of Tax Residence: Since US taxes the global income of its citizen, every US citizen of whatever nationality, is also a resident for tax purpose in USA.
• Tax identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a “Functional equivalent”), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number and citizen/resident registration number.
• If applicant residence for tax jurisdiction(s) within India, Permanent Account Number (Pan) to be provided as Tax Identification Number (TIN)
• In case applicant is declaring US person status as ‘No’ but his/her Country of Birth is US, document evidencing Reconciliation of Citizenship should be provided or reasons for not having reitnuation certificate is to be provided

8 12 Declaration by Subscriber

Signature / Thumb impression should only be placed within the box provided in the form. Thumb impression, if used, should be attested by the designated officer of POP-SP / Nodal office with the official seal and stamp. Left Thumb impression in case of males and Right Thumb impression in case of females.

General Information for Subscribers

a) The Subscriber can obtain the status of his/her application from CRA and their designated nodal officer.

b) Subscribers are advised to retain the acknowledgement slip signed / stamped by the designated nodal officer where they submit the application.

c) For more information / clarifications, contact CRA

Website: https://www.npscra.nsdl.co.in
Call: 022-4090 4242
Address: Central Recordkeeping Agency (CRA)
NSDL e-Governance Infrastructure Limited
1st Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400013
### Equity Allocation Matrix for Active Choice

<table>
<thead>
<tr>
<th>Age (years)</th>
<th>Max. Equity Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upto 50</td>
<td>75%</td>
</tr>
<tr>
<td>51</td>
<td>72.50%</td>
</tr>
<tr>
<td>52</td>
<td>70%</td>
</tr>
<tr>
<td>53</td>
<td>67.50%</td>
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<tr>
<td>54</td>
<td>65%</td>
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<tr>
<td>55</td>
<td>62.50%</td>
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<td>56</td>
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<tr>
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<td>57.50%</td>
</tr>
<tr>
<td>58</td>
<td>55%</td>
</tr>
<tr>
<td>59</td>
<td>52.50%</td>
</tr>
<tr>
<td>60 &amp; above</td>
<td>50%</td>
</tr>
</tbody>
</table>

Please note:

1. Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
2. From 51 years and above, maximum permitted Equity Investment will be as per the equity allocation matrix provided above. The tapering off of equity allocation will be carried out as per the matrix on date of birth.