

**OFFICE OF THE UNIVERSITY ENGINEER
PATNA UNIVERSITY, PATNA -800 005
EMERGENT NOTICE INVITING QUOTATION**

Quotation No.:13/2019-20

Date: 27/06/2019

Designation of officer inviting quotation	University Engineer, Patna University, Patna
Place, Time & Date of receiving of Quotation	Office of the University Engineer, Patna University, Patna upto 3:00 pm on 09/07/2019
Place, Time & Date of opening Tender	Patna University, Patna at 3:30 pm on 09/07/2019

S.N.	Description of work	Time of Completion
1	Supply of furniture in Wheelar Senate House at Patna University, Patna	10 Days

TERMS & CONDITIONS:

- Paper submitted with quotation:
 - TIN/VAT/PAN/GST
 - Manufactures/ Authorized Dealership Certificate from manufacturing company
 - Catalog/Broacher of the product.
- Payment – 100% against completion of work.
- The Bidder should inspect the site before filling in and submitting the quotation to get fully acquainted with the scope of work as no claim whatsoever will be entertained for any alleged ignorance thereof. Quotations must be submitted in original and without making any additions, alternations, and as per details given in other clauses given hereunder. The requisite details shall be filled in by the Bidder in the quotation Document wherever required.
- The sealed quotation should also be sent through courier/Registered/Speed Post. Conditional quotation or quotations received after the due time and date shall not be entertained in any circumstances. University Authority would not be responsible for any delay or loss of the quotation document, The quotations will be opened in the office of the undersigned in presence of any intending supplier or his/her authorized representative who may wish to be present at the designated time and place. If the fixed date turns out to be the holiday, the date of opening will be the next day.
- At the time of opening of tender only participant quotationer or his single authorized representative with authority letter will be allowed to present.
- All disputes, what so ever shall be referred to the sole arbitration of The University Engineer Patna University, Patna and his decision shall be final and binding on the agency.

7. All the matters subject to the jurisdiction of Patna High Court.
8. Bidders should submit details in the format given at Annexure-1 and should quote the rates in the format given at Annexure-2. Incomplete bids will summarily be rejected. All corrections and alterations in the entries of quotation document will be signed in full by the Bidder with date. No erasing or over- writings are permissible.
9. The undersigned reserve the right to accept or reject any or all the quotation without assigning any reasons.

Sd/-
University Engineer
Patna University, Patna

Date:27/06/2019

Memo No.:155/UE

Copy forwarded to.

1. Financial Advisor, P.U., Patna
2. Registrar, P.U., Patna
3. Development Officer, P.U., Patna
4. Finance Officer, P.U., Patna
5. Personal Assistant to the Vice-Chancellor, P.U., Patna
6. In charge, P.U.C.C., P.U., Patna: for upload of ENIQ on the website (www.patnauniversity.ac.in). Approval of the same has been taken in concerned file.
7. Assistant Engineer/Engineer Assistant and Sri Manoj Kumar Mahto, Draftsman Gr-2 and Sri Satyendra Kumar, UDC, Works Dept., P.U., Patna

} : For information please.

Sd/-
University Engineer
Patna University, Patna

भ्रष्टाचारी के दबाव में मत रहें, निगरानी विभाग से मिलकर कहें

BID DOCUMENT

Bid should indicate following information along with the self-attested photocopies of supporting documents:

1. THE FIRM

a) Name _____

b) Registration No. _____

c) Address of Office at Patna _____

d) Contact Person's

i) Name & Design. _____

ii) Address _____

iii) Tel No. Landline _____ Mobile _____

iv) Email ID _____

2. Type of Firm : Proprietorship/ Private Ltd./PublicLtd./ Cooperative/ NGO/PSU
(Please tick and enclose copy of Memorandum/ Articles of Association/ Certificate of Incorporation)

3. Name of Manufactures/ : _____ enclosed. (Pl. specify)
Authorized Dealership : _____ enclosed. (Pl. specify)
Certificate from
manufacturing company

4. PAN/GST No. : _____
(Please enclose photocopy)

5. TIN/VAT No. : _____
(Please enclose photocopy)

Signatures of authorized person

Name _____

Designation _____

Seal

PRICE BID**Supply of furniture in Wheelar Senate House at Patna University, Patna**

S. N.	Description of Item	Qty	Unit	Rate inclusive GST,	Amount
1	Stand Table, size-1580WX690DX720H	10	Each		
2	Connection Top, size 90X690D	2	Each		
3	Metal Leg, size 75X690H	2	Each		
4	Visitor Chair	21			
				Total ₹	

Signatures of authorized person

Name _____

Designation _____

Seal

Technical Specification

EXECUTIVE TABLE SET	Top should be made of 25mm or above thick post formed edge along the length. The laminate should be 0.7MM or above thick post formed melamine laminates of high abrasion resistance with 2 numbers of PVC cable manager. Sides should be mounted on PVC shoes . The Sides & modesty panels should be made of 18mm or above thick pre laminated particle board. All components should have 1.5mm or above thick PVC edge band around exposed edges. All components should be provided with necessary hardware and on knock down fitting.
CONNECTION TOP	The connection tops should be made with MDF board and plastic painted. To synchronize the table tops and the connection tops, the edges of all the connection tops have also been given duck nose profile.
METAL LEG	A chrome plated metal leg is made use of to support the connection top, which has a shoe cum leveller too. Metal legs of 75mm or above diameter/chrome plating layer which is 0.1mm or above thick and the pipe thickness is 1.5mm or above.
VISITOR CHAIR	Frame made of tensioned round pipe with fine powder coating. Having PU foam cushioned seat and back covered with fine crepe fabric, edge bonded with special PU tape. Rubberized PU handle.