



**OFFICE OF THE UNIVERSITY ENGINEER
WORKS DEPARTMENT**

PATNA UNIVERSITY, PATNA- 800 005

(An allied unit of Patna University, Patna)

Phone No.: 0612-2678840, Email: puer@patnauniversity.ac.in

RFP No.:09/2020-21

Date:20/02/2021

Re-NOTICE INVITING RFP

PROPOSAL FOR UNIVERSITY MANAGEMENT INFORMATION SYSTEM

(Student Life Cycle Module)

E-RFP invited by the undersigned to Development, Implementation, Operational, Training & Support of University Management Information System (Student Life Cycle Module) at Patna University, Patna under two-bids systems from eligible agencies. Important dates and details are as follows:

A	Designation of officer inviting RFP	University Engineer, Patna University, Patna
B	Advertisement of RFP	20/02/2021
C	Place, Time & Date of upload of RFP Paper on e-Tender Portal	Upto 3:00 pm on 22/02/2021 on https://tenderwizard.com/BIHAREPROC
D	Period of download of RFP document with Time and place	From 22/02/2021 on 3:30 PM to 03/03/2021 on 5:00 PM at e-Tender Portal https://tenderwizard.com/BIHAREPROC
E	Place, Time & Date of Pre-Bid Meeting	Chamber of The Pro Vice Chancellor, Patna University, Patna at 3.00 pm on 26/02/2021
F	Place, Time & Last Date of submission (upload) of RFP	Upto 5:00 pm on 04/03/2021 on https://tenderwizard.com/BIHAREPROC
G	Last date of submission of EMD	Office of The University Engineer, Patna University, Patna upto 5.00 pm on 06/03/2021
H	Place, Time & Date of opening of Technical Bid of RFP	At 3:30 pm on 08/03/2021 on https://tenderwizard.com/BIHAREPROC
I	Place, Date & Time of document verification on Technical aspects (Only Turn Over and Experience Regarding Document from Original other will be verified on online on the presence of bidder)	Chamber of The Pro Vice Chancellor, Patna University, Patna at 11.00 am on 10/03/2021
J	Place, Date & Time of Presentation of Technical aspects by valid bidders	Conference Hall, Patna University Computer Centre, Patna at 1.00 pm on 10/03/2021

K	Place, Time & Date of opening of Financial Bid of RFP	At 3:30 pm on 13/03/2021 on https://tenderwizard.com/BIHAREPROC	
L	Place of opening of RFP	On E-Tender Portal- https://tenderwizard.com/BIHAREPROC	
M	Validity of RFP	180 Days from Opening of Financial Bid of Tender Document	
Sr. No.	Description of Work	Earnest money (₹)	Cost of tender paper (₹)
1	Re- Request for Proposals for Development, Implementation, Operational Training & Support of University management information system (students' life cycle module) for Patna University, Patna	5,00,000/-	10,000/-

- EMD & Tender Document:** The EMD must be send to undersigned office in form shape of Demand Draft or `Banker's cheque of any Scheduled Bank drawn in favour of the University Engineer, Patna University, payable at Patna or Fixed Deposit Receipt(FDR) of Scheduled Bank.
- As per Bihar Finance Rules Only EMD Exemption will be allowed to those who are registered with the Central Purchase Organisation/State Purchase Organisation, National Small Industries Corporation (NSIC) registered agency but cost of RFP Paper will not be exempted for any agency.**
- E-tender processing fee:** Bid Processing Fee as appeared on the e-tendering <https://tenderwizard.com/BIHAREPROC> & Cost of RFP paper as mentioned is mandatory to be paid through e-payment mode i.e. Internet payment gateway (Credit/Debit Card), Net Banking. Bids along with necessary online payments must be submitted through e-procurement portal <https://tenderwizard.com/BIHAREPROC> before the date and time specific in the RFP/Corrigendum. The department doesn't take any responsibility for the delay/Non submission of RFP/Non Reconciliation of online payment caused due to Non-availability of Internet Connection, Network Traffic/Holidays or any other reason.

4. Bid Processing fee:

Sr. No.	Particulars	Charges + applicable GST
(i)	Tender Processing fee payable by all Vendors Per tender / work / auction (Forward / Reverse Auction).	0.1% of Estimated Cost / Reserve Price put to Tender / Auction Minimum Cap – Rs 500/- only Maximum Cap – Rs 5000/- only
(ii)	For Non Estimated cost based tenders e-tendering Processing fee payable by all Vendors Per tender / work.	Rs. 1300/- (Rupees Thirteen Hundred Only)
(iii)	Annual Registration Charges in e-Tendering website for Vendor / Supplier.	Rs. 1,600/- (Rupees Sixteen Hundred Only) Per year Per bidder

(iv)	Registration Renewal Charges in e-Tendering website for Vendor/Supplier.	Rs. 1000/- (Rupees Thousand Only) Per year Per bidder
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5. The bidder shall be responsible for the delivery of the material('s), its successful demonstration, and providing training as required, as per specifications listed in the RFP and at the sites allocated by the university.
6. The bidder Earnest Money Deposit may be forfeited:
 - (a) If the bidder withdraw his bid during the period of bid validity specified in contract/agreement.
 - (b) If the successful bidder fails to sign contract/agreement within 15 days of issue of letter of intent.
7. The prices must be quoted in the format as specified in the RFP document, and should be inclusive of packing, forwarding, insurances, delivery at sites, duties and taxes.
8. All items, deliverable and price mentioned in the RFP document should be valid for acceptance up to a period of 6 (Six) months. The bidders should be ready to extend the validity, if required by the university.
9. The bidder should commence work as per the scope mentioned in the quotation document within **15 days** from the date of issue of final order and/or entering into contract.
10. Bidders should enclose their bids with full details of all latest software and/or solutions proposed for the scope of work with full documentation/descriptive literature/leaflets indicating all features proposed.
11. Patna University Patna (PU) reserves the right to select certain items (in single or multiple units) and reject the other mentioned in the quotation document without assigning any reason whatsoever. Patna University, Patna (PU) also reserves the right to revise or modify or cancel the specifications of the items before the acceptance of any bids.
12. The EMD should be addressed and delivered (by registered post/ speed post/ courier or by hand) to:

**The University Engineer,
Patna University, Patna, Pin-800005
Bihar, Phone No.: 0612-2678840, 7488308076**
13. The EMD sealed envelopes should be titled as **“EMD OF BID FOR SOFTWARE DEVELOPMENT, IMPLEMENTATION, PROCESSING FOR UNIVERSITY MANAGEMENT INFORMATION SYSTEM”** and address mentioning the notification number to **“The University Engineer, Patna University, Patna,** and all the bids must reach on or before 06/03/2021 (by 05.00 PM.). Bids received or submitted after the specified time will be rejected and no intimation will be sent in this regard.
14. The University is not under obligation to accept the lowest bid of any bidder and reserves the right of accepting the whole or any part of the bid or portion of the quantity offered; and the bidder shall supply the same at the rate quoted. The University Engineer on behalf of

Patna University, Patna (PU) reserves the right to reject any or all offers received in response to RFP or cancel or withdraw the RFP notice without assigning any reason, whatsoever.

15. Acceptance of the bid shall be communicated through email/speed post to the successful bidder.
16. Any changes w.r.t. this proposal will be notified through website www.patnauniversity.ac.in, <https://tenderwizard.com/BIHAREPROC> and Notice Board.
17. In case of if any discrepancy/ dispute in this proposal, **Bihar Finance Rules (Govt. of Bihar)** will be in force.
18. All the matters subject to the jurisdiction of Patna High Court.
19. The Pan No. of Patna University is AAAGP1200N and GST No. of Patna University is 10PTNR00217A1DV.

Sd/-
University Engineer
Patna University, Patna

Memo : 270/UE

Date:20/02/20201

Copy to: 1. E-Tender Procurement Officials (Er. Arvind Kumar and Mr. Manoj Kumar Mahto of Works Department, Patna University, Patna), for information and necessary action, 2. Incharge, Patna University Computer Centre for upload of NIT and NIT document on Patna University website with E-Tender Link (<https://tenderwizard.com/BIHAREPROC>).

Sd/-
University Engineer
Patna University, Patna

Memo: 271/UE

Date :20/02/2021

Copy to: 1. Financial Advisor, Patna University, Patna, 2. Registrar, Patna University, Patna, 3. Finance Officer, Patna University, Patna, 4. Budget and Accounts Officer, Patna University, Patna, 5. Personal Assistant to the Vice Chancellor, Patna University, Patna, 6. Sri Satyendra Kumar, UDC, Works Department, Patna University, Patna for information.

Sd/-
University Engineer
Patna University, Patna