



**OFFICE OF THE UNIVERSITY ENGINEER
WORKS DEPARTMENT**

PATNA UNIVERSITY, PATNA- 800 005

(An allied unit of Patna University, Patna)

Phone No.: 0612-2678840, Email:puer@patnauniversity.ac.in

Tender No.: 06/2020-21

Dated:12/02/2021

Notice Inviting e-Tender

**For Appointment of Agency for Providing Manpower and Housekeeping Services
on Outsourcing Basis in Patna University**

Sealed tenders (in e-tendering mode) are invited by the University Engineer on behalf of Vice Chancellor, Patna University (PU) from eligible registered and authorized firms/agencies for Providing Manpower & Housekeeping Services required at Patna University premises (as per details given in the Tender Document) in Patna University, Patna. The University invites e-Tender in Two Bid System (Technical and Financial) from interested parties for providing of Manpower & Housekeeping Services on outsourcing basis with suitable, trained and uniformed manpower for the University. The details of the Bid are as under:-

1	Designation of officer inviting tender	University Engineer, Patna University, Patna
2	Advertisement of Tender	12/02/2021
3	Place, Time & Date of upload of Tender Paper	Upto 3:00 pm on 17/02/2021 on https://tenderwizard.com/BIHAREPROC
4	Last date of download of Tender document with Time and place	Upto 5:00 pm on 04/03/2021 on https://tenderwizard.com/BIHAREPROC
5	Place, Time & Date of Pre-Bid Meeting	Office of The University Engineer, Patna University, Patna at 3.00 pm on 26/02/2021
6	Last date of submission of hard copy of EMD and Technical Bid of Tender with Time and place	Office of The University Engineer, Patna University, Patna upto 3.00 pm on 05/03/2021
7	Place, Time & Date of opening of Technical Bid of Tender	At 3:30 pm on 05/03/2021 on https://tenderwizard.com/BIHAREPROC
8	Place, Time & Date of opening of Financial Bid of Tender	At 3:30 pm on 12/03/2021 on https://tenderwizard.com/BIHAREPROC
9	Place of opening of Tender	On E-Tender Portal- https://tenderwizard.com/BIHAREPROC
10	Validity of Tender	180 Days from Opening of Financial Bid of Tender Document

Sr. No.	Description of Work	Estimated cost (₹)	Earnest money (₹)	Cost of tender paper (₹)
1	Appointment of Agency for Providing Manpower and Housekeeping Services on Outsourcing Basis at Patna University, Patna	2,50,00,000/-	5,00,000/-	10,000/-

- EMD & Tender Document:** The EMD must be enclosed along with bid documents in the form shape of Demand Draft or `Banker's cheque of any Scheduled Bank drawn in favour of the University Engineer, Patna University, payable at Patna or Fixed Deposit Receipt(FDR) of Scheduled Bank.
- E-tender processing fee:** Bid Processing Fee as appeared on the e-tendering <https://tenderwizard.com/BIHAREPROC> & Cost of tender paper as mentioned is mandatory to be paid through e-payment mode i.e. Internet payment gateway (Credit/Debit Card), Net

Banking. Bids along with necessary online payments must be submitted through e-procurement portal <https://tenderwizard.com/BIHAREPROC> before the date and time specific in the NIT/Corrigendum. The department doesn't take any responsibility for the delay/Non submission of Tender/Non Reconciliation of online payment caused due to Non-availability of Internet Connection, Network Traffic/Holidays or any other reason.

3. Bid Processing fee:

Sr. No.	Particulars	Charges
(i)	Tender Processing fee payable by all Vendors Per tender / work / auction (Forward / Reverse Auction).	0.1% of Estimated Cost / Reserve Price put to Tender / Auction Minimum Cap – Rs 500/- only Maximum Cap – Rs 5000/- only
(ii)	For Non Estimated cost based tenders e-tendering Processing fee payable by all Vendors Per tender / work.	Rs. 1300/- (Rupees Thirteen Hundred Only)
(iii)	Annual Registration Charges in e-Tendering website for Vendor / Supplier.	Rs. 1,600/- (Rupees Sixteen Hundred Only) Per year Per bidder
(iv)	Registration Renewal Charges in e-Tendering website for Vendor/Supplier.	Rs. 1000/- (Rupees Thousand Only) Per year Per bidder

(Note: - As per Bihar Finance Rule Only EMD Exemption will be allowed those who are registered with the Central Purchase Organisation/State Purchase Organisation, National Small Industries Corporation (NSIC) registered agency but cost of Tender Paper will not be exemption for all agency)

Sd/-
University Engineer
Patna University, Patna

Memo : 252/UE

Date: 12/02/20201

Copy to: 1. E-Tender Procurement Officials (Er. Arvind Kumar and Mr. Manoj Kumar Mahto of Works Department, Patna University, Patna), for information and necessary action, 2. Incharge, Patna University Computer Centre for upload of NIT and NIT document on Patna University website with E-Tender Link (<https://tenderwizard.com/BIHAREPROC>).

Sd/-
University Engineer
Patna University, Patna

Memo: 253/UE

Date : 12/02/2021

Copy to: 1. Financial Advisor, Patna University, Patna, 2. Registrar, Patna University, Patna, 3. Finance Officer, Patna University, Patna, 4. Incharge, Outsourcing, Patna University, Patna, 5. Budget and Accounts Officer, Patna University, Patna, 6. Personal Assistant to the Vice Chancellor, Patna University, Patna, 7. Sri Satyendra Kumar, UDC, Works Department, Patna University, Patna for information.

Sd/-
University Engineer
Patna University, Patna