

**OFFICE OF THE UNIVERSITY ENGINEER
WORKS DEPARTMENT, PATNA UNIVERSITY, PATNA- 800 005
(An allied unit of Patna University, Patna)**

Phone No.: 0612-2678840, Email: puer@patnauniversity.ac.in, Website: www.patnauniversity.ac.in
EMERGENT NOTICE INVITING QUOTATION

Quotation No. : 31/2019-20

Date: 28/11/2019

Sealed Quotations are invited in prescribed format for (1) Establishment of Language Lab (2) Centralised computer center with networking, (3) Establishment of Library Automation (computerization) using standard cloud based ERP software (4) Installation of water purifier at different locations, (5) Installation of solar lighting system with one solar mass light (6) Converting 10 class room into smart class room, (7) Renovation of 7 Labs with latest version of equipments at Pana Science College, Patna. For detail specification with terms & conditions, please visit the office of the undersigned on any working days from 10:30 A.M. to 5:00 P.M. or obtain from Patna University website www.patnauniversity.ac.in. The last date of receipt of quotations is 09/12/2019 at 3:00 P.M. and the quotations will be opened on same day (i.e. 09/12/2019) at 3:30 P.M.

Sd/-
University Engineer
Patna University, Patna

भ्रष्टाचारी के दबाव में मत रहें, निगरानी विभाग से मिलकर कहें

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WORKS DEPARTMENT**

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EMERGENT NOTICE INVITING QUOTATION

ENIQ No.:31/2019-20

Date: 28/11/2019

Designation of officer inviting quotation		University Engineer, Patna University, Patna		
Last date of issue/download of Quotation document with Time and place		Office of The University Engineer Patna University, Patna upto 5:00 pm on 07/12/2019		
Place, Time & Date of receiving of Quotation		Office of the University Engineer, Patna University, Patna up to 3:00 pm on 09/12/2019		
Place, Time & Date of opening Tender		Patna University, Patna at 3:30 pm on 09/12/2019		
Sr. No.	Name of work	Cost of quotation paper (Including MSME/NSIC registered agency)	EMD except MSME/NSIC registered agency	Time of Completion
1	Establishment of Language Lab at Patna Science College, Patna	5,000/-	37,200/-	Ten Days
2	Centralised computer center with networking at Patna Science College, Patna	5,000/-	60,200/-	Ten Days
3	Establishment of Library Automation (computerization) using standard cloud based ERP software at Patna Science College, Patna	1,250/-	14,700/-	Ten Days
4	Installation of water purifier at different locations at Patna Science College, Patna	500/-	4,800/-	Ten Days
5	Installation of solar lighting system with solar mass light at Patna Science College, Patna	2,500/-	23,600/-	Ten Days
6	Converting 10 class room into smart class room at Patna Science College, Patna	1,250/-	16,800/-	Ten Days
7	Renovation of 7 labs with latest version of equipments at Patna Science College, Patna	5,000/-	35,000/-	Ten Days

TERMS & CONDITIONS:

1. Quotation document should be placed in a properly sealed envelope addressed to **"The University Engineer, Patna University, Patna - 800 005"** with heading **ENIQ No.: 31/2019-20 dated 28/11/2019 for Sr. No., Name of Work:**
2. Cost of quotation paper (Nun refundable) to be deposited through D.D in favor of "University Engineer, Patna University, Patna".
3. Earnest money is to be deposited in the shape of D.D./ Banker's cheque in favour of "University Engineer, Patna University, Patna" except MSME/NSIC registered agency(registration certification attached with Bid Document) which is refunded after completion of work.
4. **Required document** submitted with quotation:
 - (i) Registration of Firm
 - (ii) GST
 - (iii) Manufactures/ Authorized Dealership Certificate from manufacturing company/Registration of Firm/MNRE Registered Agency.
 - (iii) Turn Over: 2 times of Financial Bid.
 - (iv) Catalog/Broacher of the product.
 - (v) The agency should have experience of similar type of work at any Govtt organization or Universities for bid amount above 10 Lakhs.
5. **Payment** – 100% against completion of work
6. **Validity of Quotation** : 120 Days
7. **Time of completion** : 10 Days

8. **The quotation document can also be downloaded from the website www.patnauniversity.ac.in** from intending quotationer and will be submitted with cost of document in the form of Demand Draft in favor of University Engineer. Quotation submitted without cost of quotation document in the form of demand draft will be summarily rejected and the last date for downloading the quotation document from the website is one day prior to the last day of receipt of quotation. Accordingly, the draft towards the tender fee shall be dated one day prior to the last date of receipt of quotation.
9. The Bidder should inspect the site before filling in and submitting the quotation to get fully acquainted with the scope of work as no claim whatsoever will be entertained for any alleged ignorance thereof. Quotations must be submitted in original and without making any additions, alternations, and as per details given in other clauses given hereunder. The requisite details shall be filled in by the Bidder in the quotation Document wherever required.
10. **The sealed quotation should also be sent through self/courier/Registered/Speed Post.** Conditional quotation or quotations received after the due time and date shall not be entertained in any circumstances. University Authority would not be responsible for any delay or loss of the quotation document, The quotations will be opened in the office of the undersigned in presence of any intending supplier or his/her authorized representative who may wish to be present at the designated time and place. If the fixed date turns out to be the holiday, the date of opening will be the next day.
11. At the time of opening of tender only participant quotationer or his single authorized representative with authority letter will be allowed to present.
12. All disputes, what so ever shall be referred to the sole arbitration of The University Engineer Patna University, Patna and his decision shall be final and binding on the agency.
13. All the matters subject to the jurisdiction of Patna High Court.
14. Bidders should submit details in the format given at Annexure-1 and should quote the rates in the format given at Annexure-2. Incomplete bids will summarily be rejected. All corrections and alterations in the entries of quotation document will be signed in full by the Bidder with date. **No erasing or over- writings are permissible.**
15. The undersigned reserve the right to accept or reject any or all the quotation without assigning any reasons.
16. Any changes w.r.t. this tender will be notified through website www.patnauniversity.ac.in only.

Sd/-

University Engineer
Patna University, Patna

Date: 28/11/2019

Memo No.:332(a)/UE

Copy to:

1. Pro Vice-Chancellor, Patna University, Patna, 2. Financial Advisor, Patna University, Patna 4. Registrar, Patna University, Patna, 5. Principal, Patna Science College, Patna, 6. Finance Officer, Patna University, Patna, 7. Budget and Accounts Officer, Patna University, Patna, 8. Incharge, Patna University Computer Centre for upload quotation document in Patna University website(www.patnauniversity.ac.in). The approval of same has been taken on concern file. 9. All Assistant Engineer and Engineer Assistant, Mr. Manoj Kumar Mahto and Sri Satyendra Kumar all of Works Department, Patna University, Patna, 10. Notice Board of Works Department and Patna Science College, Patna for display.

Sd/-

University Engineer
Patna University, Patna

भ्रष्टाचारी के दबाव में मत रहें, निगरानी विभाग से मिलकर कहें

BID DOCUMENT**Sr. No., Name of Work:**

Cost of quotation paper (Including MSME/NSIC registered agency)		
DD No.	Date	Amount
		₹
EMD except MSME/NSIC registered agency		
DD No.	Date	Amount
		₹
Registration no. (If registered with MSME/NSIC):		

Bid should indicate following information along with the self-attested photocopies of supporting documents:

1. THE FIRM

- a) Name _____
 b) Registration No of firm _____
 c) Address of office at Patna _____
 d) Contact Person's
 i) Name & Design. _____
 ii) Address _____
 iii) Tel No. Landline _____ Mobile _____
 iv) Email ID _____

2. If OEM, Name & Registration no. : _____

3. Authorization Letter Details : Authorized company: _____ Date: _____

4. Type of Firm : Proprietorship/ Private Ltd./Public Ltd./ Cooperative/ NGO/PSU (Please tick and enclose copy of Memorandum/ Articles of Association/ Certificate of Incorporation) As per GST Registration
 _____ enclosed. (Pl. specify)

5. PAN : _____ enclosed. (Pl. specify)

6. GST : _____ enclosed. (Pl. specify)

7. 3 years return file:

FY 2018-19- Gross Value _____ Tax Deducted _____ Turn over _____
 FY 2017-18 Gross Value _____ Tax Deducted _____ Turn over _____
 FY 2016-17- Gross Value _____ Tax Deducted _____ Turn over _____

8. Experience certificate of similar work: Value: ₹ _____ completion of year: _____ Name of Govt. Org./University: _____

Signatures of authorized person

Name _____

Designation _____

Place: _____

Date: _____

Annexure-2**PRICE BID****Sr. No.: 1 Establishment of Language Lab at Patna Science College, Patna**

SL No	Description of Work	Quantity	Unit	Rate (inclusive all Tax)	Amount
1	S/F/F of Acoustic wall paneling :- 2" x 1" wooden framing fill up by glass wool, covered by 12 mm ply with laminates finishing	720	sft		
2	S/F/F of Acoustic false ceiling :- P/F of 2' x 2' Armstrong make Ceiling level will be 12-15' from floor.	330	sft		
3	S/I/T ceiling Fang 12"	11	Each		
	Make:-				
	Model:-				
4	Warranty:-	6	Each		
	S/I/T of Light 2'x2'				
	Make:-				
5	Model:-	500	Mtr		
	Warranty:-				
	Electrical wire 4 sqm polycab or havel's make (Including laying charges and conduct and saddle)				
6	Switches 6/16 amp and power point for 21 Desktop, 11 fan, 6 lights and 10 blanks point make Havel's or equivalent	48	Each		
7	MCB 40 Watt, box and connection	1	Each		
8	Foot Light	6	Each		
9	S/I/T/C of Desktop - 18.5 or 19" tft monitor, 4 GB RAM, 1 TB HDD, 7th or 8 th GEN INTEL CORE i3 processor, with windows 10 OS, MS Office and Anti virus	16	Each		
	Make:-				
	Model:-				
10	Warranty:-	1	Job		
	S/I/T/C of Software for English Language Lab for 1+20 Terminals with atleast six days teacher training program.				
	Make:-				
11	Model:-	16	Each		
	Warranty:-				
	S/F/F of LAN connectivity solution for all terminal including all accessories as per site requirement.				
12	S/I/T HEADPHONE WITH NOISE CANCELLATION FEATURE	31	Each		
	Make:-				
	Model:-				
13	Warranty:-	9	Each		
	Supply and Installation of 2 seated Computer Table make Godrej or equivalent				

	Make:-				
	Model:-				
	Warranty:-				
14	Supply and Installation of revolving chair make Godrej or equivalent	31	Each		
	Make:-				
	Model:-				
	Warranty:-				
15	Supply and installation of 7.5 KVA UPS for all above facility connectivity with half an hour backup with 28AH battery – 16 nos with rack all complete job make Numeric or equivalent.	1	Each		
	Make:-				
	Model:-				
	Warranty:-				
Gross Total ₹					

Date:

Signatures of authorized person

Name

Seal

PRICE BID**Sr. No.: 2 Centralised computer center with networking at Patna Science College,
Patna**

SL No	Description of Work	Quantity	Unit	Rate (inclusive all Tax)	Amount
1	Desktop computer (i3,4GB RAM, 1TB hard disk, 18.5", Window 10 Pro, MS Office Standard, Antivirus- one year warranty etc.) make Dell or similar	30	Each		
	Make:-				
	Model:-				
	Warranty of Hardware:				
2	Online UPS 10 KVA with half an hour back up make Numeric or similar	3	Each		
	Make:-				
	Model:-				
	Warranty:-				
3	Battery-28 AHx16 Pcs, with rack and cable included make luminous, exide or similar	48	Each		
	Make:-				
	Model:-				
	Warranty:-				
4	Laser jet Printer All in one, Mono, Print speed 23 ppm in A4, 600x600 dpi, copy speed 23 ppm in A4, Wi-Fi connectivity	2	Each		
	Make:-				
	Model:-				
	Warranty:-				
5	Colour Laser Printer all in one, Print speed 21 ppm in A4 (Mono/Colour), 600x600 dpi, copy speed 21 ppm (Mono/Colour) in A4 size, Wifi Connectivity, ADF, Duplex	2	Each		
	Make:-				
	Model:-				
	Warranty:-				
6	CAT 6 Cable: Make: Digisol – Solid or equivalent	1225	mtr		
	Make:-				
	Model:-				
	Warranty:-				
7	Wall cabinet-4U rack make reputed	4			
	Make:-				
	Model:-				
	Warranty:-				
8	Router: Make – Digisol – Gigabit Router or equivalent	8			
	Make:-				
	Model:-				
	Warranty:-				
9	I/o Box: Make – Digisol or equivalent	45			
	Make:-				

	Model:-				
	Warranty:-				
10	Patch cord- 2 mtr make Digisol or equivalent	45	Each		
	Make				
	Model				
	Warranty				
11	Patch cord-0.5 make Digisol or equivalent	45	Each		
	Make:-				
	Model:-				
	Warranty:-				
12	Patch Panel: Make – Digisol or equivalent make– 24 Port	3	Each		
	Make:-				
	Model:-				
	Warranty:-				
13	16 Port Switch – Digisol – Gigabit Switch	3	Job		
	Make:-				
	Model:-				
	Warranty:-				
14	Godrej Interio computer table make Godrej or similar	16	Each		
	Make:-				
	Model:-				
	Warranty:-				
15	Revolving chair Godrej make or similar	32	Each		
	Make:-				
	Model:-				
	Warranty:-				
For Mathematics Dept. Lab					
16	Desktop computer (i3,4GB RAM, 1TB hard disk, 18.5", Window 10 Pro, MS Office Standard, Antivirus- one year warranty etc.) make Dell of similar	1	Each		
	Make:				
	Model:				
	Warranty of Hardware:				
17	Extension code make reputed	1	Each		
18	1 KVA UPS, make Numeric or equivalent	1	Each		
	Make:				
	Model:				
	Warranty :				
19	Laser jet Printer All in one, Mono, Print speed 23 ppm in A4, 600x600 dpi, copy speed 23 ppm in A4, Wi-Fi connectivy	1	Each		
	Make:-				
	Model:-				
	Warranty:-				
20	Photocopier - A3, 22ppm in A4, 256GB RAM, Duplex, Network with 4 KVA with Staiblizer make Xerox, Canon or equivalent for Photocopier and V-Guard or equivalent for Staiblizer	1	Each		
	Make:-				
	Model:-				
	Warranty:-				

For Geology Lab					
21	Wall hanging Projector with Projector Screen 6'x8' (Projector - Long Throw, Resolution - XGA, 3300 Lumens, Warranty: 2 Years on Projector & Lamp 1 Year or 1000 Hours make Epson or similar	1	Each		
	Make:-				
	Model:-				
	Warranty:-				
Total ₹					

Date:

Signatures of authorized person

Name

Seal

PRICE BID**Sr. No.: 3 Establishment of Library Automation (computerization) using standard cloud based ERP software at Patna Science College, Patna**

SL No	Description of Work	Quantity	Unit	Rate (inclusive all Tax)	Amount
1	<p>CLOUD ENABLED INTEGRATED LIBRARY MANAGEMENT SYSTEM (SOFTWARE) Integrated, multi-user, multilingual and easy to use package for the complete computerization of in house operations of Library. LIB MAN provides free Devnagri and Bar Code Support with following features :</p> <ul style="list-style-type: none"> * Acquisition & Cataloguing (Technical processing) * Circulation * Web & Mobile OPAC - On-line Public Access Catalogue * Serial Controls * MIS Report <ul style="list-style-type: none"> ➤ Utilization of documents ➤ Reservation / Claims analysis ➤ Budget Analysis ➤ Graphical reports ➤ Analysis of documents – according to various parameters. ➤ Summary of document – in binding, present, issued..... <p><i>Free Devnagari & bar code fonts. No limit on number of books.</i></p>	1 Item	Item		
2	Cloud Setup & Cloud Implementation (One time)	1 Item	Item		
3	JOB works : Data Entry of Books detail, Bar code tagging & merging of book details in the software modules.	50 000	Nos		
				Total ₹	

Date:

Signatures of authorized person

Name _____

Seal

Annexure-2

PRICE BID

**Sr. No.: 4 Installation of water purifier at different locations at Patna Science College,
Patna**

SL No	Description of Work	Quantity	Unit	Rate (inclusive all Tax)	Amount
1	Supply, Installation and testing of RO+UF+TDS controller water purifier wall mounted washable tank make Kent or similar.	12	Each		
	Make:-				
	Model:-				
	Warranty:-				
2	Supply, Installation and testing of RO+UF+TDS controller, chiller with high capacity chilled water storage tank, floor standing, purification capacity 00L/hr or higher water purifier make Kent or similar.	2	Each		
	Make:-				
	Model:-				
	Warranty:-				
3	Installation charge	14	Each		
				Total ₹	

Date:

Signatures of authorized person

Name

Seal

Annexure-2

PRICE BID

Sr. No.: 5 Installation of solar lighting system with one solar mass light at Patna Science College, Patna

SL No	Description of Work	Quantity	Unit	Rate (inclusive all Tax)	Amount
1	PV module 100 Wp, IEC/MNRE approved	48	Each		
	Make:-				
	Model:-				
	Warranty:-				
2	75 Ah Battery, MNRE approved	48	Each		
	Make:-				
	Model:-				
	Warranty:-				
3	LED Street Light Luminaries Cool White Auto dusk to dawn-24 W, MNRE approved make DPI or similar	48	Each		
	Make:-				
	Model:-				
	Warranty:-				
4	GI Pipe- 6 Mtr with base plate	48	Each		
	Make:-				
	Model:-				
	Warranty:-				
5	Module Mounting Structure, Cable Foundation work erection of Pole, Nut, Bolt and accessories all complete job-12 nos	12	Each		
				Total ₹	

Date:

Signatures of authorized person

Name

Seal

Annexure-2

PRICE BID

Sr. No.: 6 Converting 10 class room into smart class room at Patna Science College, Patna

SL No	Description of Work	Qty	Unit	Rate (inclusive all Tax)	Amount
1	Supply, Installation testing and commissioning of Integrated Community Computer (K-Yan) with interactivity with all accessories make K-Yan or similar, Feature: PRO Standard CPU: Intel i3 Processor, Chipset: Intel Chipset, Memory: 4 GB RAM, Graphics: Integrated Graphics, Storage:1TeraByte, Brightness: 3000 SVGA ANSI, Lumens (Short Throw), Contrast Ratio 18000:1, Lamp Life*: 5000 Hrs (Standard Mode) 4000 Hrs (Bright Mode), In-built Interactivity to convert any wall into digital Smart Board Image Processing Technology, DVD Player: Optical Drive DVD-RW, In-Built Audio System , Audio 30W Audio Speakers with Volume Control	10	Each		
	Make				
	Model				
	Warranty				
2	Supply installation of Marker White board, size 6'X4' with all accessories make reputed.	10	Each		
	Make:-				
	Model:-				
	Warranty:-				
3	Supply and installation of ceiling mounting kitt with wooden box all complete make reputed .	10	Each		
	Make:-				
	Model:-				
	Warranty:-				
4	Supply and installation of wireless collar mike make Ahuja or similar (Features of Ahuja AWM-520VHL Microphone General Features Type Vocal Microphone Wired/Wireless Wireless Microphone Capsule Features Microphone Polar Pattern Cardioids Frequency Response for Microphone 40-15000 Hz Microphone Transducer Type Condenser Power Requirement Power Source for Microphone Battery Wireless Microphone Battery Capacity 9 Volts Features & Score Type: Vocal Microphone Wired/Wireless: Wireless Microphone Polar Pattern: Cardioids' Frequency Response for Microphone: 40-15000 Hz Microphone Transducer Type: Condenser Power Source for Microphone: Battery Wireless Microphone Battery Capacity: 9 Volts	10	Each		
	Make:-				
	Model:-				
	Warranty:-				
				Total ₹	

Date:

Signatures of authorized person

Name

Seal

Annexure-2**PRICE BID****Sr. No.: 7 Renovation of 7 labs with latest version of equipments at Patna Science College, Patna**

SL No	Description of Work	Quantity	Unit	Rate (inclusive all Tax)	Amount
1. Physics Dept					
1	FET Characteristics model B006	10	Each		
2	Semiconductor diode characteristics model B003	20	Each		
3	Traitor characteristics in CE, CB and CC model B001	24	Each		
4	UJT Characteristics model B004	10	Each		
5	Dual channel power supply model 615D	12	Each		
6	AC multi volt meter type 4002	10	Each		
7	Digital multimeter type 435	12	Each		
8	CRO signal channel model 510T	10	Each		
9	CRO dual channel model	10	Each		
11	Function Generator, model 3003	15	Each		
12	Power supply single	10	Each		
13	Plan transmission grating with stand	15	Each		
14	Coarse grating with stand	15	Each		
15	Spectrometer	10	Each		
16	Newton's ring	12	Each		
17	Deep circle	20	Each		
18	Sodium vapor lamp with transformer	10	Each		
19	Meldish apparatus	12	Each		
20	Searles apparatus	10	Each		
22	Telescope	10	Each		
23	Screw gauge	24	Each		
24	Slide caliper	2	Each		
25	Viscosity apparatus	10	Each		
26	LCR series/parallel	18	Each		
27	Digital weight machine	4	Each		
28	Four Probe apparatus	5	Each		
29	Travelling microscope	5	Each		
30	Stop watch	10	Each		
31	Ammeter DC/AC	10	Each		
32	Voltmeter DC/AD	10	Each		
				Total	
2. Zoology Dept					
1	Binocular Microscope make Olympus or similar	2	Each		
2	Laminar flow (Vertical)	1	Each		
3	Shaker with incubator	1	Each		
4	Refrigerator- whirlpool	1	Each		
5	Sphygmomanometer	2	Each		
6	Glucometer	3	Each		
7	Microwave CIB	1	Each		
8	Compound microscope	10	Each		
9	Digital Balance	2	Each		

10	Microtome	1	Each		
11	Smart TV 58" for Syam	1	Each		
				Total	
	3. Botany Dept				
1	Camera lucida: Mirror type	5	Each		
2	Camera lucida: Prism type	5	Each		
3	Centrifuge machine gx15 ml. Remi compact laboratory certifiuge machine Digital	3	Each		
4	Water bath 12 goles	5	Each		
5	Incubator: 14x14x14 s/s chamber Digital	5	Each		
6	Digital colouimeter	5	Each		
7	Research microscope with photographic attachments	1	Each		
				Total	
	4. Chemistry Dept				
1	Round bottom flask 500 ml	100	Each		
2	Stopper conical flask 250 ml	50	Each		
3	Conical flask 500 ml	50	Each		
4	Beaker 100 ml	50	Each		
5	Beaker 250 ml	50	Each		
6	Buckner funnel	12	Each		
7	Buckner tube	24	Each		
8	Filter paper (whatman) No. 42 & 44	120	Each		
9	Filter paper (General)	240	Each		
10	Wire guage	48	Each		
11	Spatula	50	Each		
12	Test tube	25	Each		
13	Blow pipe	50	Each		
14	Measuring cylinder 10 ml	25	Each		
15	Measuring cylinder 50 ml	25	Each		
16	Measuring cylinder 100 ml	25	Each		
17	Electronics balance	4	Each		
18	Stalogrameter (surface tension)	24	Each		
19	Ostwald viscometer	24	Each		
20	Separating funnel 500 ml	24	Each		
21	Victor meyer (Full set)	2	Each		
22	Specific gravity bottle 25 ml	12	Each		
23	Specific gravity bottle 50 ml	12	Each		
24	Conical flask 500 ml	25	Each		
25	Shaker	2	Each		
26	pH-electrode	6	Each		
27	Conductivity electrode	6	Each		
28	Stop watch	12	Each		
29	Burette 50 ml	50	Each		
30	Kipp's a[[ratis	4	Each		
31	Crucible with lid	12	Each		
32	Dewar flask	24	Each		
33	Thermometer 110° C long neck	24	Each		
				Total	
	5. Geology Department				
1	Water Quality Multi Parameter model	2	Each		

	LAMMP-30				
2	AIMIL Grain Size Analyser Model AIM 054-VIB-1	1	Each		
3	Transparent Borosilicate Glass Water Distillation Apparatus	2	Each		
4	Portable Water Analysis Unit, WTW(Germany) Merk	1	Each		
5	Pocket Stereoscope sets, MS007	10	Each		
6	Aerial Photograph	40	Each		
7	Rocks and Minerals cutting Unit	1	Each		
				Total	
Gross Total for all 5 Departments					

Date:

Signatures of authorized person

Name

Seal

Special Terms & Conditions :

1	Supply and installation to be completed with in 7 days from the date of supply order.
2	Taxes inclusive as applicable according to the government of India prevailing rates.
3	Billing will be done according to supply and installation quantity counts.
4	Rates are valid for 90 days from the date of submission of quotation.
5	Extra supply will be charged as per approved prevailing rates.
6	In the event of delay in supply after the stipulated period supplier shall pay as penalty upto $\frac{1}{4}$ period of supply @2.50% and delay upto $\frac{1}{2}$ of supply period @5%, delay upto $\frac{3}{4}$ period of supply @7.5% and delay upto more than $\frac{3}{4}$ period @ 10% maximum or $\frac{1}{3}$ % per day.

Place.....

Date.....

Signatures of authorize

Name_____

Seal: