

**OFFICE OF THE UNIVERSITY ENGINEER  
PATNA UNIVERSITY, PATNA -800 005**

**EMERGENT NOTICE INVITING QUOTATION**

**Quotation No.: 25/2019-20**

**Date:17/07/2019**

Designation of officer inviting quotation	University Engineer, Patna University, Patna
Last date of issue/download of Quotation document with Time and place	Office of The University Engineer Patna University, Patna upto 2:00 pm on 31/07/2019
Place, Time & Date of receiving of Quotation	Office of the University Engineer, Patna University, Patna upto 4:00 pm on 31/07/2019
Place, Time & Date of opening quotation	Office of the University Engineer, Patna University, Patna at 4:30 pm on 31/07/2019

S.N.	Description of Items	Qty	Cost of Doc	EMD	Time of Completion
Part-A	Hiring of CCTV Camera and wall hanging display units with all accessories fitting for monitoring of security purpose in Patna Science College, Campus and internal road from Patna Science College to PU H/Q and VC Residence during visit of Hon'ble Vice President of India on 04/08/2019	As per Bid price	₹ 750/-	₹ 7,700/-	1 Days
Part-B	Hiring of Light, Sound system and DG Set in Patna Science College during visit of Hon'ble Vice President of India on 04/08/2019	As per Bid price	₹ 750/-	₹ 6,000/-	

**TERMS & CONDITIONS:**

- Paper submitted with quotation:
  - Registration of Firm
  - GST/PAN
- Earnest money is to be deposited in the shape of D.D./ Banker's cheque in favour of The University Engineer Patna University, Patna (except MSME/NSIC registered agency) which is refunded after completion of work.
- Period of supply and installation: 1 Days**
- Payment – 100% against completion of work.
- The Bidder should inspect the site before filling in and submitting the quotation to get fully acquainted with the scope of work as no claim whatsoever will be entertained for any alleged ignorance thereof. Quotations must be submitted in original and without making any additions, alternations, and as per details given in other clauses given hereunder. The requisite details shall be filled in by the Bidder in the quotation Document wherever required.
- The sealed quotation should also be sent through self/courier/Registered/Speed Post. Conditional quotation or quotations received after the due time and date shall not be entertained in any circumstances. University Authority would not be

responsible for any delay or loss of the quotation document, The quotations will be opened in the office of the undersigned in presence of any intending supplier or his/her authorized representative who may wish to be present at the designated time and place. If the fixed date turns out to be the holiday, the date of opening will be the next day.

7. The quotation document can also be downloaded from the website [www.patnauniversity.ac.in](http://www.patnauniversity.ac.in) from intending quotationer and will be submitted with cost of document in the form of Demand Draft in favor of University Engineer. Quotation submitted without cost of quotation document in the form of demand draft will be summarily rejected and the last date for downloading the quotation document from the website is one day prior to the last day of receipt of quotation. Accordingly the draft towards the tender fee shall be dated one day prior to the last date of receipt of quotation
8. At the time of opening of tender only participant quotationer or his single authorized representative with authority letter will be allowed to present.
9. All disputes, what so ever shall be referred to the sole arbitration of The University Engineer Patna University, Patna and his decision shall be final and binding on the agency.
10. All the matters subject to the jurisdiction of Patna High Court.
11. Bidders should submit details in the format given at Annexure-1 and should quote the rates in the format given at Annexure-2. Incomplete bids will summarily be rejected. All corrections and alterations in the entries of quotation document will be signed in full by the Bidder with date. No erasing or over- writings are permissible.
12. The undersigned reserve the right to accept or reject any or all the quotation without assigning any reasons.

Sd/-  
University Engineer  
Patna University, Patna  
Date: 17/07/2019

Memo No.: 113/UE

Copy to:

1. Pro Vice-Chancellor, Patna University, Patna, 2. Financial Advisor, Patna University, Patna 4. Registrar, Patna University, Patna, 5. Finance Officer, Patna University, Patna, 6. Budget and Accounts Officer, Patna University, Patna, 7. Librarian, Patna University Library, 8. Dr. K.P. Singh, Incharge, Patna University Computer Centre for upload quotation document in Patna University website([www.patnauniversity.ac.in](http://www.patnauniversity.ac.in)). The approval of same has been taken on concern file. 9. Er. C.B. Choudhary, Engineer Assistant, Patna University, Patna, 10. Mr. Manoj Kumar Mahto, Draftsman Gr-2, Works Department, Patna University, Patna, 11. Notice Board of Works Department and Patna University Library for display.

University Engineer  
Patna University, Patna

भ्रष्टाचारी के दबाव में मत रहें, निगरानी विभाग से मिलकर कहें

**BID DOCUMENT**

Bid should indicate following information along with the self-attested photocopies of supporting documents:

Cost of quotation document		
DD No.	Date	Amount
		₹ 750/-
EMD Amount		
DD No.	Date	Amount
		₹
Registration no. (If registered with MSME/NSIC):		

## 1. THE FIRM

a) Name \_\_\_\_\_

b) Registration No. \_\_\_\_\_

c) Address of Office at Patna \_\_\_\_\_

d) Contact Person's

i) Name &amp; Design. \_\_\_\_\_

ii) Address \_\_\_\_\_

iii) Tel No. Landline \_\_\_\_\_ Mobile \_\_\_\_\_

iv) Email ID \_\_\_\_\_

2. Type of Firm : . : \_\_\_\_\_

(Please enclose photocopy)

(Proprietorship/ Private Ltd./PublicLtd./ Cooperative/ NGO/PSU (Please tick and enclose copy of Memorandum/ Articles of Association/ Certificate of Incorporation)

. : \_\_\_\_\_

(Please enclose photocopy)

3. PAN/GST No. : \_\_\_\_\_

(Please enclose photocopy)

Signatures of authorized person

Name \_\_\_\_\_

Designation \_\_\_\_\_

Seal

**Annexure-2**

**PRICE BID**

**Part-A. Hiring of CCTV Camera and wall hanging display units with all accessories fitting for monitoring of security purpose in Patna Science College, Campus and internal road from Patna Science College to PU H/Q and VC Residence during visit of Hon'ble Vice President of India on 04/08/2019**

Sl.No	Description of Items	Qty	Unit	Rate including all taxes	Amount
1	Hiring of CCTV Camera with DVR	64	Each		
2	Hiring of wall hanging display units with all accessories fitting	4	Each		
3	1TB Hard Disk make Seagate	1	Each		
				Total ₹	

Note: 1. Recorded camera footage will be save in 1TB capacity External Hard disk and one set submitted to Works Department of Patna University and another set to District Administration.

2. Payment will be done as per working camera/footage display.

Signatures of authorized person

Name\_\_\_\_\_

Designation\_\_\_\_\_

Seal

**Annexure-2****PRICE BID****Part-B. Hiring of Light, Sound system and DG Set in Patna Science College during visit of Hon'ble Vice President of India on 04/08/2019**

Sl.No	Description of Items	Qty in pcs	Unit	Day	Rate including all taxes	Amount
1	Matel Light	100	Each	2		
2	Halozan Light	20	Each	2		
3	Main Board wiring	3	Each	2		
4	Power Board	10	Each	2		
5	Ceiling fan	100	Each	2		
6	5 Light Jhoomer	10	Each	2		
7	Single Light Jhoomer	20	Each	2		
8	Stand Fan	20	Each	2		
9	Building decoration	2	Each	2		
10	DG Set-6KVA	1	Each	2		
11	Stage Sound System	1	Each	1		
12	Two Speaker +two mike system	2	Each	1		
13	Two Horn+Two Mike System	2	Each	1		
14	DG Set-125 KVA	2	Each	2		
15	Disel Consumption for 6 KVA	2	Per hour	2		
16	Diesel consumption for 125 KVA	12	Per hr	2		
17	Display Board	2	Each	2		
18	Tower AC	6	Each	2		
19	CFL Bulb	20	Each	2		

Signatures of authorized person

Name\_\_\_\_\_

Designation\_\_\_\_\_

Seal