



Estd.1917

पटना विश्वविद्यालय

PATNA UNIVERSITY

NAAC Accredited B+ Grade

Letter No. Acad./ 721

Dated: 13/04/21

To

- 1.The Deans of the Faculties, Patna University
- 2.The Heads of the University Departments, Patna University
- 3.The Principals of the Colleges, Patna University
- 4.The Directors of the Institutes/DDE, Patna University

Subject:- Regarding Application for new teaching programme (Regular) and Application for new teaching programme under self-financing scheme.

Sir/Madam,

I am directed to enclose herewith the copies of the Application for new teaching programme (Regular) and Application for new teaching programme under self-financing scheme for your information and necessary action. Henceforth, any proposal for starting a programme at any institution must come in the format of the above-noted application for new teaching programme (as applicable as regular or self-financing scheme).

Enclosure:- As above, Applications of new teaching programme(04 pages).

Yours faithfully,

Sanyal
12.04.2021

Deputy Registrar
Patna University, Patna

Dated: 13/4/2021

Memo No. Acad/ 721(A)

Copy forwarded to 1. The In charge, Patna University Computer Centre for uploading on the University website.

Sanyal
12.04.2021

Deputy Registrar
Patna University, Patna

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12/04/21

PATNA UNIVERSITY

Application for new teaching programme (Regular)

Sl.No.	Particulars	Provision available
1.	Name of the Department / College	
A. Programme Details		
2.	Name of the Programme	
3.	Objective of the Programme (Attach details)	
4.	Name of the other Department / College if the programme is already running	
5.	Duration of the Programme (Year / Semester)	
6.	Timing of the Classes	
7.	Number of papers (Year wise / semester wise)	
8.	Number of seats	
9.	Fee structure (In break up)	
10.	Eligibility of the applicants	
11.	Promotion / Passing criteria	
12.	Admission Ordinance if available	
13.	Examination Regulations if available	
14.	Scope of placements for passed out students	
B. Infrastructure details		
1.	Place of the classes (Room No. etc)	
2.	Number of class rooms well equipped with bench, black board with projector.	
3.	Number of class rooms well equipped with bench, black board without projector	
4.	Size of the rooms	
5.	Number of books related to the programme available in the Library	
6.	Number of Computer system available	
7.	Office space	
C. Manpower / Faculty Details		
	Number of Faculty required (1:2:4) for P.G & 1:2) for U.G.	
	Number of office staff required	
D. Estimated Budgetary part		
1.	Name of the Teaching post / No. of post / Pay Scale / Monthly total emoluments / Yearly Total emoluments	
2.	Name of the Non-teaching technical / non-	

	technical post / No. of post / Pay Scale / Monthly total emoluments / Yearly Total emoluments (as per requirement)	
	Monthly / yearly expenses on personnel engaged through outsourcing	
3.	Estimated yearly contingency expenses	
4.	Estimated yearly expenses on books / magazines / journals	
5.	Estimated cost involved in establishment of Lab / Computer Lab	
6.	Estimated cost of furniture and Stationary	
7.	Yearly expenses on Maintenance of Lab	
8.	Yearly Electricity expenses	
9.	Yearly contingency expenses	
10.	Yearly miscellaneous expenses	
11.	Total estimated expenses at the time of starting the programme	
12.	Total yearly estimated expenses in running the programme	
E. Statutory requirement		
1.	Does it need approval of the AICTE / BCI / NCTE or any other statutory bodies of the Government of India	Yes / No
2.	If yes, does it fulfils all the terms and conditions of the Statutory bodies?	
3.	Enclose the copy of the resolution of the Departmental Council in which decision has been taken to start the programme.	Enclosed

Place: Patna

Date

Signature of the Head / Principal / Director
Stamp

PATNA UNIVERSITY

Application for new teaching programme under self financing scheme

Sl. No.	Particulars	Provision available
1.	Name of the Department / College	
A. Programme Details		
2.	Name of the Programme	
3.	Objective of the Programme	
4.	Name of the other Department / College if the programme is already running	
5.	Duration of the Programme (Year / Semester)	
6.	Timing of the Classes	
7.	Number of papers (Year wise / semester wise)	
8.	Number of seats	
9.	Fee structure (In break up)	
10.	Eligibility of the applicants	
11.	Promotion / Passing criteria	
12.	Admission Ordinance if available	
13.	Examination Regulations if available	
14.	Scope of placements for passed out students	
B. Infrastructure details		
1.	Place of the classes (Room No. etc)	
2.	Number of class rooms well equipped with bench, black board and projector	
3.	Size of the rooms	
4.	Number of books related to the programme available in the Library	
5.	Number of Computer system available	
6.	Office space	
C. Manpower / Faculty Details		
	Number of Faculty required from outside and in-house faculty including payment of Course Director and Coordinator	
	Number of office staff required from outside	
D. Estimated Budgetary part		
1.	Estimated Yearly expenses on Guest Faculty (Rate per class as approved by the University / State Government.	
2.	Estimated Yearly expenses on office staff	
3.	Estimated Yearly contingency expenses	

4.	Estimated Yearly expenses on books / magazines / journals	
5.	Estimated cost involved in establishment of Lab / Computer Lab	
6.	Estimated cost of furniture and Stationary	
7.	Estimated yearly expenses on Maintenance of Lab	
8.	Estimated yearly Electricity expenses	
9.	Estimated yearly contingency expenses	
10.	Estimated early miscellaneous expenses	
11.	Total estimated expenses at the time of starting the programme	
12.	Total yearly estimated expenses in running the programme	
E. Statutory requirement		
1.	Does it need approval of the AICTE / BCI / NCTE or any other statutory bodies of the Government of India	Yes / No
2.	If yes does it fulfils all the terms and conditions of the Statutory bodies	
3.	Enclose the copy of the resolution of the Departmental Council in which decision has been taken to start the programme.	Enclosed

Place: Patna

Date

Signature of the Head / Principal / Director
Stamp